**Personal document**

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Last meeting:

**Date:** 28st April, 2019 at 08:56pm to 09:13 pm

**Location**: from individual’s hall

Involvement in the meeting:

Role: Recorder

Actions I performed:

* Create a card on Trello
* As a recorder I performed record.
* Set the due dates to the card of Trello board.
* Added Sprint blacklog 2 and Sprint blacklog 3
* Added card priority
* Selected individual task